GM 997 6/29/21

PPMP #: *83-5-366-2021-4-0-7*

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

GF-2021-06-00388

PURCHASE REQUEST

PR #: **GF-2021-06-00388** Date: **06-23-2021**

Dept./Office: **DFST**

Category: **Office Supplies**

Section/End-User: **Mardee B. Melgazo**

Project Title/Code: **VSU-1P-2021-8b (Supplies and Materials)**

Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Alcohol, Ethyl, 70% solution, 500mL**	btls	10	125.00	IVY C. EMNACE	1,250.00
2	**Bleach, Liquid, 99.9% Antibac, 3785 mL**	gallon	2	250.00	IVY C. EMNACE	500.00
3	**Disinfectant Spray, 340g**	can	5	465.00	IVY C. EMNACE	2,325.00
4	**Paper, Bond, A4, S-24, 80 gsm**	reams	5	289.00	IVY C. EMNACE	1,445.00
5	**Rolled Paper Towel, 2 plys good qlty (Jumbo Towel)**	rolls	20	88.00	IVY C. EMNACE	1,760.00
6	**Soap, Detergent, Powder, 1 kilo/pack, any scent**	kl	2	105.00	IVY C. EMNACE	210.00
7	**Soap, Dishwashing, Liquid, 250mL**	btls	10	150.00	IVY C. EMNACE	1,500.00
8	**Tape, Masking, 1" x 25 yards**	rolls	10	48.00	IVY C. EMNACE	480.00
9	**Tissue, Bathroom, 2 Ply, 12rolls/pack**	pack	2	204.00	IVY C. EMNACE	408.00
	TOTAL					**9,878.00**

Purpose: project (research)

Checked by:	Funds Available:
DOREEN B. ALBA	**MYRNA S. PANCITO**
TWG - Office Supplies	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**MARDEE B. MELGAZO**	**ANABELLA B. TULIN**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU