



OP# 433-435
 3/24/21

PURCHASE REQUEST

Dept./Office: **ODPIDM**PR #: **GF-2021-03-00088**Date: **03-17-2021**Section/End-User: **Jerlyn M. Donayre**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **ODPIDM-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Chair, Conference stacking,	pc	4	2,000.00		8,000.00
Specification: black Steel frame with leatherette foam, for adult size						
TOTAL						8,000.00
Purpose: for office use						
Checked by: NORMAN O. VILLAS TWG - Office Furniture & Fixture				Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	JERLYN M. DONAYRE		DANIEL LESLIE S. TAN		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	