



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2023-1129-159528

PURCHASE REQUEST

PPMP No. : 23-5-517-2023-9-0-18

Dept./Office: **NCRC-V**

PR No.: **GF-2023-11-02907**

Date: **11-29-2023**

Section/End-User: **Pamela H. Urdaneta**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **NCRC-V OC 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	10	200.00		2,000.00
2	Floor Mat, white with designs	meter	20	150.00		3,000.00
3	Glass Wiper	piece	1	300.00		300.00

Specification:

Specification:

- Material: PP + sponge + silicone rubber
- Color: Random Color
- Size: 30 (cm)* 19 * (cm) x 7.5 (cm)

4	Hand Towel, cloth, cotton, 12 pcs/pack	pack	1	300.00		300.00
5	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	5	150.00		750.00
6	Soap, Toilet, regular size	pieces	10	35.00		350.00

Specification:

- at least 60 grams
- eliminates at least 99% of bacteria

7	Soft Broom (Tambo) 200g minimum, heavy duty	pcs	10	220.00		2,200.00
8	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	2	1,500.00		3,000.00
9	Toilet Brush with Holder	set	10	180.00		1,800.00
10	Zim glass cleaner 500ml lemon w/spray	btls	10	200.00		2,000.00

Specification:

Zim Glass Cleaner 500ml

Lemon Scented

Anti-dust

Anti-mist

Streak-free

TOTAL**15,700.00**

Purpose: office use

Checked by:

SHALOM GRACE C. SUGANO

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

PAMELA H. URDANETA

END USER

Noted by:

MARISEL A. LEORNA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU

12/1/23