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PR-2023-0810-137155



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 10-5-737-2023-6-0-4

Dept./Office: DPBG

PR No.: GF-2023-08-01571

Date: 08-29-2023

Section/End-User: Carlo B. Bestorillo

Category: Office Supplies

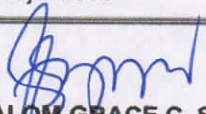
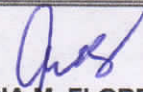
Duration: 2023-07-01

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2023-1

to
2023-12-31

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 40.5cm diameter, any Color	pcs	2	205.00		410.00
2	Chopping Board (Plastic)	pcs	2	200.00		400.00
Specification: made of Plastic 22 cm x 34 cm						
3	Clip Board, Plastic, with PVC Cover, Long, any color	pcs	3	222.00		666.00
4	Ice box, insulated cooler, 45 litres capacity	pcs	1	2,500.00		2,500.00
5	Laminating Film, A4, 100 shts/box, 250 microns	boxes	1	1,430.00		1,430.00
6	Masking Tape, 1"	rolls	45	60.00		2,700.00
7	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00
Specification: bright white, high premium quality						
8	Pen, Permanent Marker, black, fine tip	pieces	20	60.00		1,200.00
9	Pencil, Lead, #2, w/ eraser	pieces	10	10.00		100.00
10	Plastic Twine, 1kl/roll	rolls	12	110.00		1,320.00
11	Record Book, Big, 500 pages	pcs	5	115.00		575.00
12	Sign pen, Fine Tech, 0.3mm. blue	pieces	20	30.00		600.00
13	Soap, Dishwashing, Liquid, 250mL	btls	5	150.00		750.00
14	Sponge (plato)	pcs	5	10.00		50.00
15	Stainless Steel Knives, 12"	pcs	2	500.00		1,000.00
Specification: 12 inches long						
16	Trapal/Lona, heavy duty, 20 meters	rolls	1	4,000.00		4,000.00

TOTAL				20,591.00	
Purpose: for jackfruit project use					
Checked by:  SHALOM GRACE C. SUGANO TWG - Office Supplies			Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:	
Printed Name:	CARLO B. BESTORILLO	JEDI JOY B. MAHILUM		EDGARDO E. TULIN	
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	