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PR-2024-0206-176451



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 147-1-1248-2024-0-0-0

Dept./Office: ICTMC

PR No.: STF-2024-02-00410

Date: 07-04-2024

Section/End-User: Norman O. Villas

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: Network Augmentation 2024

| Item #                                         | Item Description                                                                            | Unit  | Qty | Unit Cost | PAR/ICS | Total Cost |
|------------------------------------------------|---------------------------------------------------------------------------------------------|-------|-----|-----------|---------|------------|
| 1                                              | Cable Tie, 8", 100 pcs/pack                                                                 | packs | 200 | 110.00    |         | 22,000.00  |
| Specification:<br>2.5 x 200mm (Width x length) |                                                                                             |       |     |           |         |            |
| 2                                              | EPSON label tape cartridge compatible for Epson Label Works LW-700, white on clear, 12mmx9m | pc    | 100 | 500.00    |         | 50,000.00  |
| TOTAL                                          |                                                                                             |       |     |           |         | 72,000.00  |

Purpose: For VSU Connectivity

|                                                                        |                                             |                                                                           |                                                                 |
|------------------------------------------------------------------------|---------------------------------------------|---------------------------------------------------------------------------|-----------------------------------------------------------------|
| Checked by:<br><br><b>VIVIAN V. BALBARINO</b><br>TWG - Office Supplies |                                             | Funds Available:<br><br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE    |                                                                 |
| Signature:<br>Printed Name:<br>Designation:                            | Prepared by:<br><br><b>NORMAN O. VILLAS</b> | Noted by:<br><br><b>SEAN O. VILLAGONZALO</b><br>UNIT HEAD, PROJECT LEADER | Approved by:<br><br><b>PROSE IVY G. YEPES</b><br>PRESIDENT, VSU |

JUL 10 2024