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PR-2024-0731-213413

or 8/2/24
Research

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-073024-0320**PR No.: **IGP-2024-07-01465**Date: **07-31-2024**Dept./Office: **ODR**Category: **Food & Food
Ingredients**Section/End-User: **Jhann Mae S. Marquez**Funding Source: **Income Generating Project**Project Title/Code: **IGPR.12(20401010-002)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Assorted coffee, milk and chocate powder, sugar etc for In House Review committee and evaluators	pcs	2	3,000.00		6,000.00
Specification: 3 in1 coffee - 100 pcs coffee stick - 2 packs coffee mate - 50 pcs chocolate powder - 50 pcs sugar -50 pcs coffee steerer/plastic - 1 pack bottled water - 50 bottles in 350 ml.						
2	Lunch (Buffet Style) Menu#1	person	300	200.00		60,000.00

Specification:

With free venue for dining (tables and chairs)

Buffet Style

Menu:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Melon juice

3	Lunch (Buffet Style) Menu#2	pcs	200	250.00		50,000.00
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Specification:

- Rice
- Humba
- Chopsuey
- Fish
- Vegetable Salad
- Softdrinks (350 mL)

With free venue for dining (tables and chairs)

Buffet Style

4	Lunch (Buffet Style) Menu#3	person	200	250.00		50,000.00
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Specification:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Melon juice



With free venue for dining (tables and chairs)

5	Snacks AM	set	300	80.00		24,000.00
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Specification:

- Meat Bread
- Softdrinks

6	Snacks AM (#6)	packs	200	80.00		16,000.00
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Specification:					
<ul style="list-style-type: none"> • Ham Burger • Mineral Bottled Water or Soft-Drinks 					
7	Snacks AM (#7)	packs	200	80.00	16,000.00
Specification:					
<ul style="list-style-type: none"> • Spaghetti or Carbonara • Mineral Bottled Water or Soft-Drinks (300 mL) 					
8	Snacks AM #14	person	200	80.00	16,000.00
Specification:					
Snacks (AM) <ul style="list-style-type: none"> • Suman (2 pcs) • Mango • Coffee/Tea/Mango Juice in Can (220 mL) • With venue inside VSU Campus 					
9	Snacks PM	packs	300	80.00	24,000.00
Specification:					
<ul style="list-style-type: none"> • Empanada or Cupcakes (Chocolate or carrot) • Lemon Juice with carrots 					
10	Snacks PM (#4)	packs	200	80.00	16,000.00
Specification:					
<ul style="list-style-type: none"> • Ham and Cheese Bread (500 mL) • Mineral Bottled Water or Soft-Drinks (350 mL) 					
TOTAL					278,000.00
Purpose: Trainings and Workshops					
Checked by: <div style="text-align: center;">  JULIOUS B. CERNA </div>			Funds Available: <div style="text-align: center;">  ALICIA M. FLORES </div>		
TWG - Food & Food Ingredients			HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:	
Printed Name:	JHANN MAE S. MARQUEZ	IVY C. EMNACE		PROSE IVY G. YEPES	
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	