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PR-2022-0901-59164



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DDC**PR No.: **STF-2022-09-01269**Date: **09-01-2022**Section/End-User: **Liza Ann C. Jagonos**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **DDC lab 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Pen, Sign, .5mm, Gel-type, Blue	piece	24	35.00		840.00
2	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	10	204.00		2,040.00
TOTAL						2,880.00

Purpose: for laboratory services

Checked by:

JED ASAPH D. CORTES

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES
HEAD, BUDGET OFFICE *006.006.006*

Signature:

Printed Name:

Designation:

Requested by:

LIZA ANN C. JAGONOS

END USER

Noted by:

EDITHA G. CAGASAN

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN
PRESIDENT, VSU *9/1/22*