

SCAN HERE



PR-2024-1010-229950



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0656**PR No.: **STF-2024-10-02921**Date: **10-10-2024**Dept./Office: **AdO**Category: **Office Furniture
& Fixture**Section/End-User: **Rubelyn P. Fernandez**Project Title/Code: **Admission Fees-VSU CAT 2025**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	pieces	2	11,000.00		22,000.00
Specification: • Dimensions: 46 cm (W) x 62 cm (L) x 133 cm (H) (1 inch = 2.54 cm) • Weight: 37 kg • Material: Pure steel • Steel Thickness: 0.7-1.2 mm • Drawers: 4 vertical steel drawers						
TOTAL						22,000.00
Purpose: For office use.						
Checked by: VIVIAN V. BALBARINO TWG - Office Furniture & Fixture				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature: Printed Name: Designation:		Prepared by: RUBELYN P. FERNANDEZ <i>Chief / DORC</i>		Noted by: RAYMUND M. IGCASAMA UNIT HEAD, PROJECT LEADER		Approved by: PROSE IVY G. YEPES PRESIDENT, VSU