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PR-2023-0620-124399



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 246-1-1551-2023-5-0-1

Dept./Office: DSO

PR No.: STF-2023-06-01015

Date: 06-20-2023

Section/End-User: Junard C. Gucela

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: DSO-Student welfare 2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Plaque, Customized	pieces	2	1,500.00		3,000.00
Specification: For special guests during university events						
TOTAL						3,000.00
Purpose: For honors and Awards plaque						
Checked by: SHALOM GRACE GUCELA JED ASAPH D. CORTES				Funds Available: ALICIA M. FLORES		
TWG - Office Supplies				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	JUNARD C. GUCELA		CHONA A. BRIT		EDGARDO E. TULIN 6/21/23	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	