



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PR-2023-0505-115520

## PURCHASE REQUEST

PPMP No. : 43-4-290-2023-3-0-1		PR No.: TF-2023-05-00821		Date: 05-05-2023		
Dept./Office: DSS		Category: Office Supplies		Duration: 2023-02-16 to 2024-02-15		
Section/End-User: Suzette B. Lina		Project Title/Code: Development and Evaluation of Soil Fertility and Nutrient Management Strategies for Hybrid Coconut Farming in Eastern Visayas				
Funding Source: Trust Fund						
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	pcs	3	195.00		585.00
2	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00
Specification: bright white, high premium quality						
TOTAL						3,475.00
Purpose: Project purposes						
Checked by: JED ASAPH D. CORTES TWG - Office Supplies				Funds Available: NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE		
Signature:	Requested by: SUZETTE B. LINA	Noted by: SUZETTE B. LINA			Approved by: EDGARDO E. TULIN	
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	
Designation:						