



PURCHASE REQUEST

Dept./Office: **USSO**PR #: **GF-2021-09-00779**Date: **09-03-2021**Section/End-User: **Junard C. Gucela**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **ODS-OSWS 2021 (Office of the Student Welfare Services)21**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Condition Non-Inverter Window type 0.5HP, Standard size	unit	1	14,500.00		14,500.00

Specification:

?at most 600 Watts

?cooling capacity: at least 5000 Kilo joules per hour

?at least EER 10.0

	TOTAL					14,500.00
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Purpose: For Office use

Checked by:	Funds Available:
 NORMAN O. VILLAS	 MYRNA S. PANCITO
TWG - Office Equipment	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	JUNARD C. GUCELA	MANOLO B. LORETO JR.	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU