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PR-2023-0818-139633



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 223-5-89-2024-7-0-0

PR No.: GF-2023-08-01972

Date: 08-18-2023

Dept./Office: PPO

Category: IT Supplies and Equipment

Section/End-User: Mario C. Bantugan

Project Title/Code: Pysical Plant Office (office supplies for 2024)

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	5	600.00		3,000.00
2	Epson 001 ink, Cyan, Genuine	btls	2	350.00		700.00
3	Epson 001 ink, Magenta, Genuine	btls	2	350.00		700.00
4	Epson 001 ink, Yellow, Genuine	btls	2	350.00		700.00
5	Ink, Epson 003,Genuine Black 65mL	btl	20	350.00		7,000.00
6	Ink, EPSON 003,Genuine Cyan 65mL	btl	10	350.00		3,500.00
7	Ink, EPSON 003,Genuine Magenta 65mL	btl	10	350.00		3,500.00
8	Ink, EPSON 003,Genuine Yellow 65mL	btl	10	350.00		3,500.00
9	Ink, Epson, genuine (C) T664, 70 ml	pieces	5	350.00		1,750.00
10	Ink, Epson, genuine (M) T664, 70 ml	pieces	5	350.00		1,750.00
11	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00		3,500.00
12	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	5	350.00		1,750.00
TOTAL						31,350.00

Purpose: PPO (Office Supplies 2024)

Checked by: DIONESIO I. ESTUPA		Funds Available: ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by: MARIO C. BANTUGAN	Noted by: MARIO LILIO P. VALENZONA	Approved by: EDGARDO E. TULIN
Printed Name:	MARIO C. BANTUGAN	MARIO LILIO P. VALENZONA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU