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PR-2025-0828-293369



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0051**Dept./Office: **NCRC-V**PR No.: **GF-2025-08-01129**Date: **08-28-2025**Section/End-User: **Edralin M. Malasaga**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **VCO.42.026.002**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson, genuine (C) T664, 70 ml	pieces	4	350.00		1,400.00
2	Ink, Epson, genuine (M) T664, 70 ml	pieces	4	350.00		1,400.00
3	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	6	350.00		2,100.00
4	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	4	350.00		1,400.00
TOTAL						6,300.00

Purpose: research use

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: for ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: EDRALIN M. MALASAGA	Noted by: JOVANNEMAR P. ANIRE UNIT HEAD, PROJECT LEADER	Approved by: for PROSE IVY G. YEPES PRESIDENT, VSU