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PR-2024-0115-169445



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 118-5-751-2024-10-0-0

PR No.: GF-2024-01-00043

Date: 01-15-2024

Dept./Office: DABE

Category: Office Furniture  
& Fixture

Section/End-User: Lorbert G. Mazo

Project Title/Code: Office Supply

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	White Board 4x6 Ft.	unit	2	9,000.00		18,000.00
<b>Specification:</b>  ?Specification: ?Size: 4x6 ft. ?Magnetic With Stand and Roller Stopper ?Collapsible stand and rollers ?With white board eraser holder						
<b>TOTAL</b>						<b>18,000.00</b>
Purpose: For Instruction						
Checked by:  <b>NILO L. LEORNA</b>				Funds Available:  <b>ALICIA M. FLORES</b>		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by:  <b>LORBERT G. MAZO</b>		Noted by:  <b>ELDON P. DE PADUA</b>		Approved by:  <b>DANIEL LESLIE S. TAN</b>	
Printed Name:	<b>LORBERT G. MAZO</b>		<b>ELDON P. DE PADUA</b>		<b>DANIEL LESLIE S. TAN</b>	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		OIC-PRESIDENT, VSU	