



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **ODIE**

Section/End-User: **Rafael B. Vergara Jr.**

Funding Source: **General Fund - MOOE**

PR No.: **GF-2022-08-01091**

Date: **08-15-2022**

Category: **Food & Food
Ingredients**

Project Title/Code: **ODIE-2022M**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals (Lunch) 150.00	packs	50	150.00		7,500.00
2	Snacks	set	100	50.00		5,000.00

Specification:

- with drinks
- Should be packed individually

	TOTAL					12,500.00
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Purpose: These are urgently needed during the Mandatory Orientation / Re-orientation this coming **August 25, 2022.**

Checked by: JULIOUS B. CERNA TWG - Food & Food Ingredients		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: RAFAEL B. VERGARA JR. Designation: END USER	Requested by: 	Noted by: MA. RACHEL KIM L. AURE UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU