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PR-2024-0126-173594



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 45-1-3087-2024-0-0-1

PR No.: STF-2024-01-00317

Date: 01-26-2024

Dept./Office: DBt

Category: Office Furniture
& Fixture

Section/End-User: Sherlyn O. Ramoneda

Funding Source: Special Trust Fund

Project Title/Code: DBt-2024 (Lab Fees)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Table	pc	1	4,000.00		4,000.00
Specification: ?Laminated Wood, ?One Long Drawer with 3 Side Drawers, ?2 Top Drawers with Locks, ?color: Gray, Wenge, ?Dimension: at least W22.75? x L47.25? x H29.5?						
TOTAL						4,000.00
Purpose: for office use (CAS replacement)						
Checked by: LEO A. MAMOLO				Funds Available: ALICIA M. FLORES 9 PF 6M		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by: SHERLYN O. RAMONEDA		Noted by: LOUR FRANZ M. GABUNADA		Approved by: DANIEL LESLIE S. TAN	
Printed Name:	SHERLYN O. RAMONEDA		LOUR FRANZ M. GABUNADA		DANIEL LESLIE S. TAN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		OIC-PRESIDENT, VSU	