



Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: PRCRTC

PR No.: GF-2022-09-01632

Date: 09-13-2022

Section/End-User: Joy C. Codog

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2022-1

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	2	192.00		384.00
2	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	2	220.00		440.00
3	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	5	450.00		2,250.00
4	Cotton, 400g	packs	5	300.00		1,500.00
5	Hand Towel, cloth, cotton, 12 pcs/pack	piece	2	258.00		516.00
6	Pen, Permanent Marker, black, fine tip	pieces	5	60.00		300.00
7	Record Book, 200 Pages	piece	3	90.00		270.00
8	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	2	105.00		210.00
9 1	Soap, Dishwashing Liquid Refill, 375ml	packs	4	200.00		800.00

Specification:

Antibacterial Concentrate Dishwashing Liquid

	TOTAL			6,670.00	
Purpose: for p	plant tissue culture use				
Checked by:	NELLO D. GOR	NE NE	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
	TWG - Office Sup	plies			
Signature: Printed Name:	Requested by: JOY C. CODOG	Noted by:	N A. BRAVO	Approved by:	
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	