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PR-2025-0310-260036



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-030725-1010

PR No.: TF-2025-03-00324

Date: 03-11-2025

Dept./Office: RCCRDC

Category: Office Supplies

Duration: 2024-10-15

Section/End-User: Anarose B. Romo

Project Title/Code: 101T 20201050-

to

2025-04-14

Funding Source: Trust Fund

6 Admin Cost 6.8.1

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	10	220.00		2,200.00
2	Alcohol, Ethyl, 70% solution, 500mL	btls	10	125.00		1,250.00

Specification:

?Eliminates at least 99.9% of germs

?Safe on skin

?At least 70% solution Rubbing alcohol

?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan

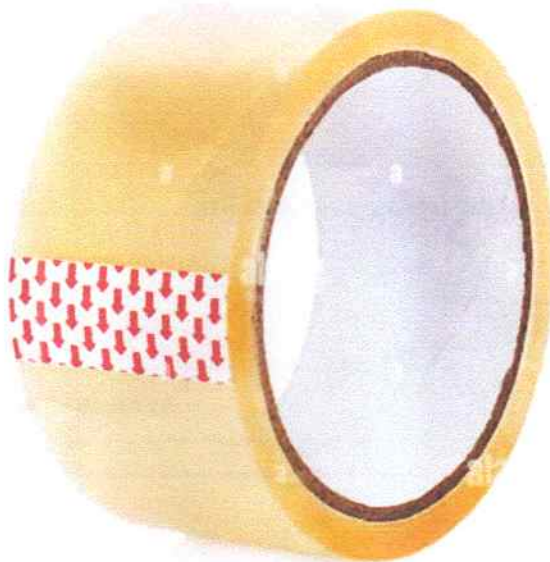
?Brand offer should be at least 10 years in the market

?at least 5 years expiry

3	Scotch Tape 4.7cm	pc	6	65.00		390.00
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Specification:

Transparent 4.7cm x 50m

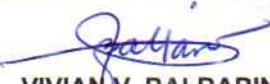



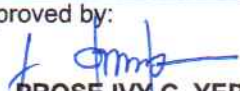


alamy

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4	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	5	250.00	1,250.00
TOTAL					5,090.00

Purpose: for office use

Checked by:  VIVIAN V. BALBARINO TWG - Office Supplies		Funds Available:  NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE	
Signature:  Printed Name: JASMIN ROSE VILLAREAL Designation: ANAROSE B. ROMO	Prepared by:  ARTURO E. PASA UNIT HEAD, PROJECT LEADER	Approved by:  PROSE IVY G. YEPES PRESIDENT, VSU	