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PR-2023-0926-147007



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **161-5-2641-2023-6-0-7**PR No.: **GF-2023-09-02461**Date: **09-26-2023**Dept./Office: **ARIC**

Category: **IT Supplies and  
Equipment**

Section/End-User: **Maria Rhoda A. Salas**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-IP-2021-13 (EO)**

| Item #       | Item Description                    | Unit | Qty | Unit Cost | PAR/ICS | Total Cost      |
|--------------|-------------------------------------|------|-----|-----------|---------|-----------------|
| 1            | Ink, Epson 003,Genuine Black 65mL   | btl  | 5   | 350.00    |         | 1,750.00        |
| 2            | Ink, EPSON 003,Genuine Cyan 65mL    | btl  | 5   | 350.00    |         | 1,750.00        |
| 3            | Ink, EPSON 003,Genuine Magenta 65mL | btl  | 5   | 350.00    |         | 1,750.00        |
| 4            | Ink, EPSON 003,Genuine Yellow 65mL  | btl  | 5   | 350.00    |         | 1,750.00        |
| <b>TOTAL</b> |                                     |      |     |           |         | <b>7,000.00</b> |

Purpose: For office use

Checked by:

**DIONESIO I. ESTUPA**

TWG - IT Supplies and Equipment

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

**MARIA RHODA A. SALAS**

END USER

Noted by:

**ANABELLA B. TULIN**

UNIT HEAD, PROJECT LEADER

Approved by:

**EDGARDO E. TULIN**

PRESIDENT, VSU