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PR-2023-0309-103346



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 130-5-136-2023-2-0-0

Dept./Office: TVET

PR No.: GF-2023-03-00360

Date: 03-09-2023

Section/End-User: Ronillo V. Cano

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: LDHRAO-8-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-20, 70 gsm	reams	5	253.00		1,265.00
Specification: bright white, high premium quality						
2	Pen, Ball, black	pieces	10	10.00		100.00
3	Pen, Whiteboard Marker, red	pieces	3	50.00		150.00
4	Pen, Whiteboard Marker, black	pieces	3	50.00		150.00
5	Pen, Whiteboard Marker, blue,	pieces	3	50.00		150.00
6	Tape, Masking, 1" x 25 yards	rolls	5	48.00		240.00
TOTAL						2,055.00

Purpose: For training of EIM

Checked by: JED ASAPH D. CORTES TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: RONILLO V. CANO END USER	Noted by: HONEY SOFIA V. COLIS UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN 8/14/23 PRESIDENT, VSU