

Op# 2366-2368
12/11/20



STF-2020-10-00267

PPMP #: 101-1-222-2021-8-0-3



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **REGISTRAR**

PR #: **STF-2020-10-00267 /0681**

Date: **10-19-2020**

Section/End-User: **Arnulfo T. Galenzoga**

Category: **Office Furniture & Fixture**

Funding Source: **Special Trust Fund**

Project Title/Code: **STF-Registration Fee**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Metal filing shelves, open, 4 layers	unit	6	10,000.00	HOMER LOIS P. NAPOLES	60,000.00
	TOTAL					60,000.00

Purpose: For office use

Checked by: NORMAN O. VILLAS		Funds Available: MYRNA S. PANCITO	
TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE	
Signature:	Requested by: ARNULFO T. GALENZOGA	Noted by: MARWEN A. CASTAÑEDA	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU