



PURCHASE REQUEST

Dept./Office: **DAEE**PR #: **GF-2021-09-00803**Date: **09-06-2021**Section/End-User: **Milagros C. Bales**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT55- DAEE Green**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						7,000.00

Purpose: for the project office supply

Checked by:

[Signature]
DIONESIO J. ESTUPA
MICHAEL ANTHONY JAY B. REGIS

Funds Available:

[Signature]
ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:

Requested by:

Noted by:

Approved by:

Printed Name:

MILAGROS C. BALES**MILAGROS C. BALES****EDGARDO E. TULIN**

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU