



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092924-0716**

PR No.: **STF-2024-10-02658**

Date: **10-09-2024**

Dept./Office: **CN**

Category:
Communication/Courier Services

Section/End-User: **Guada Fe D. Amihan**

Funding Source: **Special Trust Fund** Project Title/Code: **CoN Procurement 2025 25% Office Communication**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Load Cards (300.00)	pcs	50	330.00		16,500.00
	TOTAL					16,500.00

Purpose: **CoN Procurement 2025 25% Office Communication**

Checked by:	 MARIA ROBERTA S. MIRAFIOR	Funds Available:	 MALICIA M. FLORES HEAD, BUDGET OFFICE
TWG - Communication/Courier Services			
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	GUADA FE D. AMIHAN	 CHRISTIAN VIR B. BALDONADO	 PROSEMY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU