



PURCHASE REQUEST

Dept./Office: **NSTP/CWTS**PR #: **GF-2021-09-00769**Date: **09-03-2021**Section/End-User: **Marlon V. Dampios**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **Office of the Director of NSTP**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	1	5,000.00		5,000.00

Specification:

- at least (580mmx600mx890-990mm)
- Butterfly Mechanism = 360 Degree Swivel Seat
- Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric
- Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric
- Arm: Polypropylene plastic
- Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment

TOTAL						5,000.00
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Purpose: Office Use

Checked by:

NORMAN O. VILLAS

Funds Available:

ALICIA M. FLORES
MYRNA S. PANCITO

TWG - Office Furniture & Fixture

OIC HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARLON V. DAMPIOS	 MANOLO B. LORETO JR.	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU