



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **38-5-1513-2023-4-0-3**

PR No.: **GF-2023-07-01224**

Date: **07-19-2023**

Dept./Office: **CME**

Category: **Food & Food
Ingredients**

Section/End-User: **Geecel F. Galvez**

Funding Source: **General Fund - MOOE**

Project Title/Code: **VSU-IP-2022-5**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lunch (Buffet Style) Menu#2	pcs	200	250.00		50,000.00

Specification:

- Rice
- Humba
- Chopsuey
- Fish
- Vegetable Salad
- Softdrinks

With free venue for dining (tables and chairs)

Buffet Style

July 24-25 & 27, 2023

2	Packed Meals for Lunch (200.00)	packs	100	200.00		20,000.00
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Specification:

- BEEF TERIYAKI
- STEAMED FISH
- MIXED VEGGIE SALAD
- FRUITS
- SOFTDRINKS or MINERAL BOTTLED WATER

3	Snacks AM	set	250	80.00		20,000.00
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Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- **Softdrinks**
- Canned Juice

4	Snacks PM	packs	250	80.00	20,000.00
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Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- **Burger**
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- **Softdrinks**
- Canned Juice

TOTAL

110,000.00

Purpose: Project use

Checked by:

LYNETTE *7/17/23*
CHELYN G. ESTILLORE

Funds Available:

Alicia M. Flores
ALICIA M. FLORES
HEAD, BUDGET OFFICE

TWG - Food & Food Ingredients

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

GEECEL F. GALVEZ

END USER

Noted by:

MOISES NEIL V. SERIO

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU