



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OP**PR #: **GF-2020-10-00168 /1053**Date: **10-15-2020**Section/End-User: **Josefina M. Larrosa**Category: **Vehicle Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **OP-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Cleaner for Toyota Grandia	pieces	1	1,000.00		1,000.00
Specification: Brand: Denso						
2	Diesel fuel	liters	1200	50.00		60,000.00
3	Fuel Filter Element for Toyota Grandia - #23390-Y22AI	pcs	2	600.00		1,200.00
Specification: Brand: Lexus						
4	Oil Filter CIII for Toyota Grandia, brand Vic	pieces	3	500.00		1,500.00
5	Radiator Coolant for Toyota Grandia	gallons	1	1,000.00		1,000.00
6	Tire, 195 R-15C (Tubeless), Toyota Grandia	pcs	2	5,000.00		10,000.00
TOTAL						74,700.00

Purpose: Vehicle use

Checked by: MARLON G. BURLAS TWG - Vehicle Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: JOSEFINA M. LARROSA	Noted by: ALLEN GLENNIE P. LAMBERT	Approved by: EDGARDO E. TULIN
Printed Name:	JOSEFINA M. LARROSA	ALLEN GLENNIE P. LAMBERT	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU