



PURCHASE REQUEST

Dept./Office: **ITEEM**PR #: **GF-2021-10-01256**Date: **10-11-2021**Section/End-User: **Cecilio M. Benitez**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU IP 2021.9**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Glue, White, All-purpose, 1 gallon	gallons	1	510.00		510.00
	TOTAL					510.00

Purpose: for office use

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: CECILIO M. BENITEZ END USER	Noted by: MARLITO JOSE M. BANDE UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU