



GF-2020-10-00652



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PPMP #: 24-5-1020-2021-8-0-5

PURCHASE REQUESTDept./Office: **PRCRTC**PR #: **GF-2020-10-00652** 1445Date: **10-16-2020**Section/End-User: **Analyn M. Gumama**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **NRCCTP 015/ YAM**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-20, 70 gsm	reams	4	253.00		1,012.00
2	Pen, Ball, blue	pieces	20	10.00		200.00
3	Plastic Twine, 1kl/roll	rolls	50	65.00		3,250.00
TOTAL						4,462.00

Purpose: Project Use

Checked by:

DOREEN B. ALBA

TWG - Office Supplies

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ANALYN M. GUMAMA	LISA L. ARCE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU