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PR-2025-0828-293372



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-081425-1381**PR No.: **GF-2025-08-01131**Date: **08-28-2025**Dept./Office: **DCE**Category: **Food & Food
Ingredients**Section/End-User: **John Christian L. Gaviola**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT117**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks training	lot	200	80.00		16,000.00
Specification: For training use						
2	Meals for training	lot	40	250.00		10,000.00
Specification: For training use						
TOTAL						26,000.00
Purpose: For extension activities.						
Checked by: ALEXANDER L. CABRAL <i>on travel</i> TWG - Food & Food Ingredients				Funds Available: <i>for</i> ALICIA M. FLORES <i>July 2024-25</i> HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	JOHN CHRISTIAN L. GAVIOLA		JOHN CHRISTIAN L. GAVIOLA		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	

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PPMP No. : **PPMP-2025-081425-1381**PR No.: **GF-2025-08-01131**Date: **08-28-2025**Dept./Office: **DCE**Category: **Food & Food
Ingredients**Section/End-User: **John Christian L. Gaviola**Project Title/Code: **EXT117**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks training	lot	200	80.00		16,000.00
Specification: For training use						
2	Meals for training	lot	40	250.00		10,000.00
Specification: For training use						
TOTAL						26,000.00
Purpose: For extension activities.						
Checked by:				Funds Available:		
ALEXANDER L. CABRAL <i>entrado</i> TWG - Food & Food Ingredients				<i>July 15</i> ALICIA M. FLORES <i>2024-25</i> HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	JOHN CHRISTIAN L. GAVIOLA		JOHN CHRISTIAN L. GAVIOLA		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	

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Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
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Specification: For training use						
2	Meals for training	lot	40	250.00		10,000.00
Specification: For training use						
TOTAL						26,000.00
Purpose: For extension activities.						
Checked by:				Funds Available:		
ALEXANDER L. CABRAL <i>on travel</i> TWG - Food & Food Ingredients				<i>July 25</i> for ALICIA M. FLORES <i>July 25</i> HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	JOHN CHRISTIAN L. GAVIOLA		JOHN CHRISTIAN L. GAVIOLA		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	

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PPMP No. : **PPMP-2025-081425-1381**PR No.: **GF-2025-08-01131**Date: **08-28-2025**Dept./Office: **DCE**Category: **Food & Food
Ingredients**Section/End-User: **John Christian L. Gaviola**Project Title/Code: **EXT117**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks training	lot	200	80.00		16,000.00
Specification: For training use						
2	Meals for training	lot	40	250.00		10,000.00
Specification: For training use						
TOTAL						26,000.00
Purpose: For extension activities.						
Checked by:				Funds Available:		
ALEXANDER L. CABRAL <i>on travel</i>				<i>July 25</i> for ALICIA M. FLORES HEAD, BUDGET OFFICE		
TWG - Food & Food Ingredients						
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	JOHN CHRISTIAN L. GAVIOLA		JOHN CHRISTIAN L. GAVIOLA		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	

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Ingredients**Section/End-User: **John Christian L. Gaviola**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT117**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks training	lot	200	80.00		16,000.00
Specification: For training use						
2	Meals for training	lot	40	250.00		10,000.00
Specification: For training use						
TOTAL						26,000.00
Purpose: For extension activities.						
Checked by: ALEXANDER L. CABRAL <i>on travel</i> TWG - Food & Food Ingredients				Funds Available: <i>for</i> ALICIA M. FLORES <i>July 11</i> HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	JOHN CHRISTIAN L. GAVIOLA		JOHN CHRISTIAN L. GAVIOLA		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	

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PR-2025-0828-293374



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-081425-1381**Dept./Office: **DCE**PR No.: **GF-2025-08-01132**Date: **08-28-2025**Section/End-User: **John Christian L. Gaviola**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT117**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 40.5cm diameter, any Color	pcs	5	205.00		1,025.00
2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack, genuine	pack	5	160.00		800.00
3	Certificate Holder (A4)	pcs	20	65.00		1,300.00
4	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00

Specification:

Specification:

Line Weight: 0.5mm

Ink Type: Oil gel ink

	TOTAL					3,625.00
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Purpose: For extension activities.

Checked by:			Funds Available:		
 VIVIAN V. BALBARINO TWG - Office Supplies			 ALICIA M. FLORES 204-25 HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:	Approved by:		
Printed Name:	JOHN CHRISTIAN L. GAVIOLA	JOHN CHRISTIAN L. GAVIOLA	PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		

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PR-2025-0828-293374



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-081425-1381**Dept./Office: **DCE**PR No.: **GF-2025-08-01132**Date: **08-28-2025**Section/End-User: **John Christian L. Gaviola**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT117**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 40.5cm diameter, any Color	pcs	5	205.00		1,025.00
2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack, genuine	pack	5	160.00		800.00
3	Certificate Holder (A4)	pcs	20	65.00		1,300.00
4	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00

Specification:

Specification:

Line Weight: 0.5mm

Ink Type: Oil gel ink

	TOTAL					3,625.00
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Purpose: For extension activities.

Checked by: VIVIAN V. BALBARINO TWG - Office Supplies		Funds Available: ALICIA M. FLORES 2024-25 HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JOHN CHRISTIAN L. GAVIOLA	JOHN CHRISTIAN L. GAVIOLA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

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PPMP No. : **PPMP-2025-081425-1381**Dept./Office: **DCE**PR No.: **GF-2025-08-01132**Date: **08-28-2025**Section/End-User: **John Christian L. Gaviola**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT117**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
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3	Certificate Holder (A4)	pcs	20	65.00		1,300.00
4	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00

Specification:

Specification:

Line Weight: 0.5mm

Ink Type: Oil gel ink

	TOTAL					3,625.00
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Purpose: For extension activities.

Checked by: VIVIAN V. BALBARINO TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: JOHN CHRISTIAN L. GAVIOLA	Noted by: JOHN CHRISTIAN L. GAVIOLA	Approved by: PROSE IVY G. YEPES
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

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3	Certificate Holder (A4)	pcs	20	65.00		1,300.00
4	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00

Specification:

Specification:

Line Weight: 0.5mm

Ink Type: Oil gel ink

TOTAL						3,625.00
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Purpose: For extension activities.

Checked by:	Funds Available:	
<i>fr.</i> VIVIAN V. BALBARINO	<i>July 1</i> ALICIA M. FLORES 2024-25	
TWG - Office Supplies	HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:
Printed Name:	JOHN CHRISTIAN L. GAVIOLA	JOHN CHRISTIAN L. GAVIOLA
Designation:		UNIT HEAD, PROJECT LEADER
		Approved by:
		PROSE IVY G. YEPES
		PRESIDENT, VSU

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Specification:

Specification:

Line Weight: 0.5mm

Ink Type: Oil gel ink

TOTAL						3,625.00
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Purpose: For extension activities.

Checked by:		Funds Available:	
 VIVIAN V. BALBARINO TWG - Office Supplies		 for ALICIA M. FLORES 08-28-25 HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JOHN CHRISTIAN L. GAVIOLA	JOHN CHRISTIAN L. GAVIOLA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU