



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092724-0689**PR No.: **GF-2024-10-02555**Date: **10-08-2024**Dept./Office: **VISERDAC**Category: **Food & Food
Ingredients**Duration: **2025-01-01
to
2025-06-30**Section/End-User: **Chariss C. Verdida**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-IP-2023-14**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lunch (Buffet Style) Menu#1	person	101	200.00		20,200.00
Specification: With free venue for dining (tables and chairs) Buffet Style Menu: <ul style="list-style-type: none"> • Rice • Chicken Adobo • Chopsuey • Steamed Fish • Pasta • Melon juice 						
2	Snacks (PM)	person	75	80.00		6,000.00
Specification: <ul style="list-style-type: none"> • Meat bread (packed individually) • with cucumber juice (served individually) • With Mineral Bottle Water 						
3	Snacks AM	set	75	80.00		6,000.00
Specification: <ul style="list-style-type: none"> • one serving of snacks • one serving of softdrinks 						
TOTAL						32,200.00
Purpose: For project use						

Checked by: ALEXANDER L. CABRAL		Funds Available: ALICIA M. FLORES 2025	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Prepared by: CHARISS C. VERDIDA	Noted by: MOISES NEIL V. SERIÑO	Approved by: PROSE IVY G. YEPES
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU