



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PR-2024-0228-181642

PURCHASE REQUEST

PPMP No. : **48-4-1504-2024-1-0-10**

PR No.: **TF-2024-02-00703**

Date: **02-28-2024**

Dept./Office: **ViCARP**

Category: **Accommodation**

Section/End-User: **Tiffany P. Baguio**

Project Title/Code: **ViCARP 1.28.11 ViCARP Strat Plan
Accommodation**

Funding Source: **Trust Fund**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|-------------------------------------|------|-----|-----------|---------|------------|
| 1 | Accommodation for ViCARP CMI staffs | room | 20 | 1,500.00 | | 30,000.00 |

Specification:

- 3 pax per room

| | | | | | | |
|--|--------------|--|--|--|--|------------------|
| | TOTAL | | | | | 30,000.00 |
|--|--------------|--|--|--|--|------------------|

Purpose: ViCARP Strat Planning **2024**

Checked by:

JULIOUS B. CERNA

2/28/24

Funds Available:

NICK FREDDY R. BELLO

TWG - Accommodation

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

TIFANNY P. BAGUIO

Noted by:

DENNIS P. PEQUE

UNIT HEAD, PROJECT LEADER

Approved by:

DANIEL LESLIE S. TAN

PRESIDENT, VSU

Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



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PPMP-2024-0227-181458

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Visayas Consortium for Agri. & Resources Program**

Project Code: **VICARP 1.28.11 ViCARP Strat Plan Accommodation**

Purpose: **ViCARP Strat Planning**

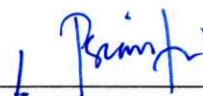
Total Budget : **30,000.00**

Funding : **TF**

PPMP #: **48-4-1504-2024-1-0-10**

| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|-------------------------------------|----------|------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Accommodation | | | | | | | | | | | | | | | | |
| Accommodation for ViCARP CMI staffs | 10 | room | 1,500.00 | 15,000.00 | | | 10 | | | | | | | | | |
| Sub-Total | | | | 15,000.00 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Grand Total | | | | 15,000.00 | | | | | | | | | | | | |

Prepared by: 
TIFANNY P. BAGUIO

Submitted by: 
DENNIS P. PEQUE
Unit Head/Project Leader

{{-- Date: **02/27/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies