

PCC

OP 869

SCAN HERE



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 150-4-1535-2024-10-0-3 PR No.: TF-2024-08-01589 Date: 08-28-2024
Dept./Office: PCC Category: Office Supplies Duration: 2024-01-01 to 2024-12-31
Section/End-User: Mariles V. Bulawan Project Title/Code: PCC-407/
Funding Source: Trust Fund Center Operation FY 2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Detergent Soap Powder with Antibacterial, 500g	packs	10	60.00		600.00
2	Paper, Bond, A4, S-24, 80 gsm	reams	15	289.00		4,335.00

Specification:
bright white, high premium quality

TOTAL						4,935.00
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Purpose: Center operation and office maintenance

Checked by:		Funds Available:	
	VIVIAN V. BALBARINO		NICK FREDDO R. BELLO
	TWG - Office Supplies		(OIC) HEAD, ACCOUNTING OFFICE
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	MARILES V. BULAWAN	FRANCISCO G. GABUNADA JR.	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU