

SCAN HERE



PR-2023-0810-137147



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 4-5-1502-2024-7-0-1

PR No.: GF-2023-08-01575

Date: 08-10-2023

Dept./Office: DBM

Category: Office Furniture  
& Fixture

Section/End-User: Sheillo G. Catorce

Funding Source: General Fund - MOOE

Project Title/Code: DBM Higher Education

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	pieces	2	11,000.00		22,000.00

**Specification:**

?size of the product is W=46CM,L=62CM,H=133CM(1 inch=2.54CM),

? 37KG Pure steel product.

?The steel thickness of the file cabinet is 0.7-1.2mm

?4 Drawers steel vertical filing cabinet

	<b>TOTAL</b>					<b>22,000.00</b>
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Purpose: Office Uses

Checked by:

NILO L. LEORNA

Funds Available:

ALICIA M. FLORES

TWG - Office Furniture &amp; Fixture

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	SHEILLO G. CATORCE	BERT C. PERALOSA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU