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PR-2022-0124-8095



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **PRCRTC**PR No.: **GF-2022-01-00036**Date: **01-24-2022**Section/End-User: **Mae Ann A. Bravo**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-FTP-2021-1d**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 40.5cm diameter, any Color	pcs	50	205.00		10,250.00
2	Net bags, fish net, 13" x 13"	pc	111	19.00		2,109.00
3	Paper, Bond, A4, S-24, 80 gsm	reams	20	289.00		5,780.00
Specification: bright white, high premium quality						
4	Pen, Permanent Marker, black, broad tip	pieces	6	60.00		360.00
5	Pen, Sign, .5mm, Gel-type, Blue	piece	20	35.00		700.00
6	Tape, Masking, 1" x 25 yards	rolls	4	48.00		192.00
TOTAL						19,391.00

Purpose: Project Use

Checked by:

DOREEN B. ALBA

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MAE ANN A. BRAVO	MAE ANN A. BRAVO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU