

SCAN HERE



PR-2024-1010-229807



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

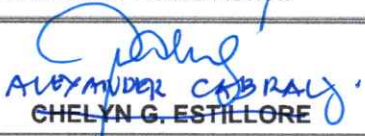
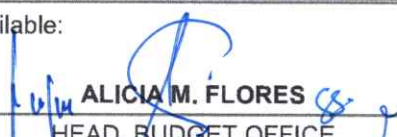
## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0644**PR No.: **STF-2024-10-02892**Date: **10-10-2024**Dept./Office: **EO**

Category: **Food & Food**  
**Ingredients**

Section/End-User: **Chona T. Liston**Project Title/Code: **Extension\_STF**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Brown Sugar</b>	kl	4	45.00		180.00
2	<b>Chocolate-Flavoured Malted Powder</b>	packs	3	180.00		540.00
3	<b>Coffee , instant in sachet</b>	pack	2	200.00		400.00
<b>Specification:</b>  Instant coffee in sachet  2 grams per sachet  100 pcs per pack  for hotel / coffee shop use						
4	<b>Coffee, 3n1 sachets, approx. 36 sachets per pack</b>	packs	2	300.00		600.00
<b>Specification:</b>  Coffee, 3n1 sachets, approx. 36 sachets per pack						
5	<b>Coffee, sachet, approx. 48 sticks per pack</b>	packs	3	100.00		300.00
<b>Specification:</b>  Coffee, sachet, approx. 48 sticks per pack						
6	<b>Lunch (Buffet Style) Menu#2</b>	pcs	200	250.00		50,000.00
<b>Specification:</b>  <ul style="list-style-type: none"> <li>• Rice</li> <li>• Humba</li> <li>• Chopsuey</li> <li>• Fish</li> <li>• Vegetable Salad</li> <li>• Softdrinks</li> </ul> With free venue for dining (tables and chairs)						

Buffet Style						
7	Snacks AM	set	200	80.00		16,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>one serving of snacks</li> <li>one serving of softdrinks</li> </ul>						
8	Snacks PM	packs	200	80.00		16,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>one serving of snacks</li> <li>one serving of drinks</li> </ul>						
<b>TOTAL</b>						<b>84,020.00</b>
Purpose: Extension Annual In-House Review						
Checked by:  <b>CHELYN G. ESTILLORE</b> TWG - Food & Food Ingredients				Funds Available:  <b>ALICIA M. FLORES</b> <i>UNIFAS</i> HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:			Approved by:	
Printed Name:	<b>CHONA T. LISTON</b>	<b>ANTONIO P. ABAMO</b>			<b>PROSE IVY G. YEPES</b>	
Designation:		UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	