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PR-2022-0727-51630



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **PRCRTC**PR No.: **GF-2022-07-01015**Date: **07-27-2022**Section/End-User: **Michelle E. Gumba**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **NRCCTP 013**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	360° Rotatable Spin Mop with Handle	unit	1	500.00		500.00

Specification:

- Easy Magic Floor Spin Mop Microfiber Rotating Head
- 100% Brand New and High Quality
- Easy to install • Super-absorbent
- 360 Easy Magic Floor Spin Mop Microfiber Rotating Head with stainless drainer

2	Alcohol, Ethyl, 70% solution, 500mL	btls	6	125.00		750.00
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Specification:

- ?Eliminates at least 99.9% of germs
- ?Safe on skin
- ?At least 70% solution Rubbing alcohol
- ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan
- ?Brand offer should be at least 10 years in the market
- ?at least 5 years expiry

3	Dust pan, plastic, stand-up handle, large	pc	1	140.00		140.00
4	Meter Stick, wood, 100 cm, yellow background w/ black markings	pieces	1	150.00		150.00
5	Ruler, Plastic, 12"	pieces	2	15.00		30.00
6	Ruler, Plastic, 24"	pieces	2	35.00		70.00
7	Tape, Masking, 1" x 25 yards	rolls	12	48.00		576.00
TOTAL						2,216.00

Purpose: For project use.

Checked by:

DOREEN B. ALBA

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES *8. NRCCTP 013*

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MICHELLE E. GUMBA	DILBERTO O. FERRAREN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU