



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : 146-1-335-2023-1-0-10

Dept./Office: USHER

Section/End-User: Clara P. Mercado

Funding Source: Special Trust Fund

PR No.: STF-2023-03-00344

Date: 03-09-2023

Category: Food & Food
Ingredients

Project Title/Code: Fire & Earthquake Seminar & Drill -
2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals for March 17, 2023 (Packed Lunch)	pcs	38	200.00		7,600.00
2	Snacks on March 17, 2023 (AM & PM) 38 PAX	pcs	76	80.00		6,080.00
	TOTAL					13,680.00

Purpose: For Fire and Earthquake Drill Training/Seminar

Checked by:

Funds Available:

JULIOUS B. CERNA
TWG - Food & Food Ingredients

ALICIA M. FLORES
HEAD, BUDGET OFFICE

Requested by:

Noted by:

Approved by:

Signature:
Printed Name:

CLARA P. MERCADO

ELWIN JAY V. YU

EDGARDO E. TULIN

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU