

SCAN HERE



PR-2023-0313-104039



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 9-5-859-2023-7-0-0

PR No.: GF-2023-03-00389

Date: 03-13-2023

Dept./Office: **DFST**Category: **IT Supplies and Equipment**Section/End-User: **Pearl P. Vistal**Funding Source: **General Fund - MOOE**Project Title/Code: **GF- Higher Education for 2023**

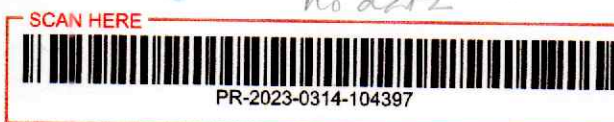
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	10	600.00	PEARL P. VISTAL	6,000.00
2	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00	PEARL P. VISTAL	3,500.00
<b>TOTAL</b>						<b>9,500.00</b>

Purpose: for office use

Checked by: <b>DIONESIO I. ESTUPA</b>		Funds Available: <b>ALICIA M. FLORES</b>	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by: <b>PEARL P. VISTAL</b>	Noted by: <b>LYNETTE C. CIMAFRANCA</b>	Approved by: <b>EDGARDO E. TULIN</b>
Printed Name:	<b>PEARL P. VISTAL</b>	<b>LYNETTE C. CIMAFRANCA</b>	<b>EDGARDO E. TULIN</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



## PURCHASE REQUEST

PPMP No. : **9-5-859-2023-7-0-0**

Dept./Office: **DFST**

PR No.: **GF-2023-03-00391**

Date: **03-14-2023**

Section/End-User: **Pearl P. Vistal**



Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **GF- Higher Education for 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>A4 Photo Paper</b>	packs	10	150.00	PEARL P. VISTAL	1,500.00
<b>Specification:</b>  ?No Backprint, No Back Print Photopaper Photopapers ?Size: A4 (8.25in x 11.75in) ?Content: 20 Sheets / pack ?Thickness: 230gsm ?Kind: Gloss						
2	<b>Alcohol, Ethyl, 70% solution, 500mL</b>	btls	10	125.00	PEARL P. VISTAL	1,250.00
<b>Specification:</b>  ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
3	<b>Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack</b>	pack	5	115.00	PEARL P. VISTAL	575.00
4	<b>Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack</b>	pack	5	125.00	PEARL P. VISTAL	625.00
5	<b>Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL</b>	gallon	5	450.00	HENRY P. MODINA	2,250.00
6	<b>Cleaner, Glass, 500mL, spray type, any scent</b>	btls	5	200.00	PEARL P. VISTAL	1,000.00
7	<b>Data Filer, Big size, Legal</b>	pieces	5	500.00	PEARL P. VISTAL	2,500.00
8	<b>Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)</b>	pcs	10	195.00	PEARL P. VISTAL	1,950.00



9	Paper, Bond, A4, S-20, 70 gsm	reams	50	253.00	PEARL P. VISTAL	12,650.00
<b>Specification:</b> bright white, high premium quality						
10	Paper, Bond, A4, S-24, 80 gsm	reams	75	289.00	PEARL P. VISTAL	21,675.00
<b>Specification:</b> bright white, high premium quality						
11	Paper, Bond, Long, S-24, 80 gsm	reams	10	328.00	PEARL P. VISTAL	3,280.00
<b>Specification:</b> bright white, high premium quality						
12	Pen, Ball, blue	pieces	100	10.00	PEARL P. VISTAL	1,000.00
13	Pen, Ball, red	pieces	50	10.00	PEARL P. VISTAL	500.00
14	Pen, Sign, .5mm, Gel-type, Blue	piece	50	35.00	PEARL P. VISTAL	1,750.00
15	Pen, Whiteboard Marker, blue,	pieces	50	50.00	PEARL P. VISTAL	2,500.00
16	Staple Wire, #35	boxes	5	30.00	PEARL P. VISTAL	150.00
17	Sticky Note, 2 x 3, Yellow	pads	50	79.00	PEARL P. VISTAL	3,950.00
18	Tape, Masking, 3/4" x 25 yards	rolls	10	36.00	PEARL P. VISTAL	360.00
19	Toilet Bowl and Urinal Cleaner, at least 500mL	btls	5	125.00	HENRY P. MODINA	625.00
20	Wet and dry vacuum cleaner	pc	1	5,000.00	HENRY P. MODINA	5,000.00
21	white vellum board paper	pack	20	33.00	PEARL P. VISTAL	660.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Vellum Board Paper</li> <li>• Grammage: 220 gsm</li> <li>• Size: A4</li> <li>• Color: White</li> <li>• Packaging Size: 10 sheets per pack</li> </ul>						
<b>TOTAL</b>				<b>65,750.00</b>		
Purpose: for office use						
Checked by:  <b>JED ASAPH D. CORTES</b> TWG - Office Supplies				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	<b>PEARL P. VISTAL</b>		<b>LYNETTE C. CIMA FRANCA</b>		<b>EDGARDO E. TULIN</b>	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	