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PR-2024-1008-228622



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0081**Dept./Office: **CAC**PR No.: **STF-2024-10-02360**Date: **10-08-2024**Section/End-User: **Niffa C. Gofredo**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **CAC PPMP-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	15	600.00		9,000.00
2	Epson 001 ink, Cyan, Genuine	btls	15	350.00		5,250.00
3	Epson 001 ink, Magenta, Genuine	btls	15	350.00		5,250.00
4	Epson 001 ink, Yellow, Genuine	btls	15	350.00		5,250.00
5	Ink, Epson, genuine (C) T664, 70 ml	pieces	15	350.00		5,250.00
6	Ink, Epson, genuine (M) T664, 70 ml	pieces	15	350.00		5,250.00
7	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	15	350.00		5,250.00
8	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	15	350.00		5,250.00
TOTAL						45,750.00

Purpose: For CAC 2025 Activities

Checked by:

NORMAN O. VILLAS

TWG - Office Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

NIFFA C. GOFREDO

Noted by:

JUDE NONIE A. SALES

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU