



PURCHASE REQUEST

Dept./Office: CN

PR #: GF-2021-07-00556

Date: 07-30-2021

Section/End-User: Ciedelle Honey Lou D. Gapasin

Category: Printing Services

Funding Source: General Fund - MOOE

Project Title/Code: COPE CHD

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Tarpaulin printing	sq. ft	300	20.00		6,000.00
Specification: <ul style="list-style-type: none"> • Full Color • Customized design • Design will be given by end user 						
TOTAL						6,000.00
Purpose: for instructional material that will be use during training session						
Checked by: JED ASANIND CORTES TWG - Printing Services				Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	CIEDELLE HONEY LOU D. GAPASIN		CIEDELLE HONEY LOU D. GAPASIN		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	