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PPMP #: 61-5-944-2021-2-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OVPRE**

PR #: **GF-2020-10-00137/0924**

Date: **10-14-2020**

Section/End-User: **Kimberly V. Caingcoy**

Category: **Office Furniture & Fixture**

Funding Source: **General Fund - MOOE**

Project Title/Code: **ATR-OC.2020**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	1	5,000.00	KIMBERLY V. CAINGCOY	5,000.00

Specification:

- at least (580mmx600mmx890-990mm)
- Butterfly Mechanism = 360 Degree Swivel Seat
- Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric
- Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric
- Arm: Polypropylene plastic
- Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment

TOTAL						5,000.00
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Purpose: Office use

Checked by: NORMAN O. VILLAS TWG - Office Furniture & Fixture	Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE 10/14/20
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Signature: Printed Name: Designation:	Requested by: KIMBERLY V. CAINGCOY END USER	Noted by: VICTOR B. ASIO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU
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