

SCAN HERE



PR-2024-1213-240888



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-093024-0738**PR No.: **GF-2024-12-03299**Date: **12-13-2024**Dept./Office: **DBS**Category: **Office**Section/End-User: **Alma . Gofredo****Equipment and Appliances**Funding Source: **General Fund - MOOE**Project Title/Code: **Advanced Education-GAA/NEP 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Windows 11 Operating System</b>	Licenses	1	7,500.00	CHERYL C. BATISTEL	7,500.00

**Specification:**

- Windows 11 Pro for Workstations Product Key For 1 PC, Lifetime

	<b>TOTAL</b>					<b>7,500.00</b>
--	--------------	--	--	--	--	-----------------

Purpose: Office Use

Checked by:			Funds Available:		
 <b>NORMAN O. VILLAS</b>			 <b>ALICIA M. FLORES</b>		
TWG - Office Equipment and Appliances			HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:	Approved by:		
Printed Name:	<b>ALMA . GOFREDO</b>	<b>CHERYL C. BATISTEL</b>	<b>PROSE IVY G. YEPES</b>		
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		