



PURCHASE REQUEST

Dept./Office: **CN**PR #: **GF-2021-07-00545**Date: **07-30-2021**Section/End-User: **Joel Rey U. Acob**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VISCARES**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL, pump type	btl	3	250.00		750.00
2	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	5	300.00		1,500.00
Specification:						
3	face shield	pieces	10	100.00		1,000.00
Specification: good and high quality face shield.						
4	KN95 face mask	piece	20	100.00		2,000.00
TOTAL						5,250.00
Purpose: To be able to use during the extension activity						
Checked by: DOREEN B. ALBA TWG - Office Supplies				Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE		
Signature:	Requested by: 		Noted by: 		Approved by: 	
Printed Name:	JOEL REY U. ACOB		JOEL REY U. ACOB		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	