



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-0222-180482

2/22/24

## PURCHASE REQUEST

PPMP No. : 180-1-605-2024-7-0-0

PR No.: STF-2024-02-00619

Date: 02-22-2024

Dept./Office: OUS

Category: Food & Food  
Ingredients

Section/End-User: Antonieta D. Israel

Funding Source: Special Trust Fund

Project Title/Code: OUS-BOR/UADCO/UAC

| Item #                                                                                                                                                                                                        | Item Description            | Unit  | Qty | Unit Cost | PAR/ICS | Total Cost       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------|-----|-----------|---------|------------------|
| 1                                                                                                                                                                                                             | Packed Meals (Lunch) Menu#1 | pack  | 45  | 200.00    |         | 9,000.00         |
| <b>Specification:</b><br><br>MENU (1) <ul style="list-style-type: none"><li>• CEASAR SALAD</li><li>• CHICKEN LOLLIPOP</li><li>• RICE</li><li>• FRUITS</li><li>• SOFTDRINKS or MINERAL BOTTLED WATER</li></ul> |                             |       |     |           |         |                  |
| 2                                                                                                                                                                                                             | Snacks AM                   | set   | 45  | 80.00     |         | 3,600.00         |
| <b>Specification:</b> <ul style="list-style-type: none"><li>• Meat Bread</li><li>• Softdrinks</li></ul>                                                                                                       |                             |       |     |           |         |                  |
| 3                                                                                                                                                                                                             | Snacks PM                   | packs | 45  | 80.00     |         | 3,600.00         |
| <b>Specification:</b> <ul style="list-style-type: none"><li>• Empanada</li><li>• Softdrinks</li></ul>                                                                                                         |                             |       |     |           |         |                  |
| <b>TOTAL</b>                                                                                                                                                                                                  |                             |       |     |           |         | <b>16,200.00</b> |

Purpose: 176th UADCO Meeting on February 28, 2024

|                                                      |                                         |                                            |                                          |
|------------------------------------------------------|-----------------------------------------|--------------------------------------------|------------------------------------------|
| Checked by:<br><br>LYNETTE C. CIMA FRANCA<br>2/22/24 |                                         | Funds Available:<br><br>ALICIA M. FLORES   |                                          |
| TWG - Food & Food Ingredients                        |                                         | HEAD, BUDGET OFFICE                        |                                          |
| Signature:                                           | Prepared by:<br><br>ANTONIETA D. ISRAEL | Noted by:<br><br>GUINALDO C. FERNANDEZ JR. | Approved by:<br><br>DANIEL LESLIE S. TAN |
| Printed Name:                                        |                                         | UNIT HEAD, PROJECT LEADER                  | PRESIDENT, VSU                           |
| Designation:                                         |                                         |                                            |                                          |