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PR-2022-0912-62383



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PR No.: GF-2022-09-01553

Date: 09-12-2022

Dept./Office: **DLABS**Category: **IT Supplies and Equipment**Section/End-User: **Gilda P. Nayre**Project Title/Code: **DLABS-2023\_ADVANCED EDUCATION**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, MP100Le (for digital copier)	piece	1	2,900.00		2,900.00
	<b>TOTAL</b>					<b>2,900.00</b>

Purpose: for office use

Checked by:  <b>DIONESIO I. ESTUPA</b>		Funds Available:  <b>ALICIA M. FLORES</b> <i>DLABS 302</i>	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  <b>GILDA P. NAYRE</b> END USER	Noted by:  <b>JETT C. QUEBEC</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>EDGARDO E. TULIN</b> PRESIDENT, VSU