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PR-2022-0916-64035



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **IHK**PR No.: **STF-2022-09-01883**Date: **09-16-2022**Section/End-User: **Bethlehem B. Catorce**Category: **IT Supplies and Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **VSU Intramural 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Toner for Develop iNeo 164 Copier	piece	1	3,500.00		3,500.00
2	Toner, KyoceraTASKalfa 1800	piece	1	7,500.00		7,500.00
Specification: Genuine Toner - KYOCERA TASKalfa 1800						
TOTAL						11,000.00
Purpose: Supplies and materials Intramural Games 2022						
Checked by: DIONESIO I. ESTUPA TWG - IT Supplies and Equipment				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature: Printed Name: BETHLEHEM B. CATORCE Designation: END USER		Requested by: Noted by: CHARIS B. LIMBO UNIT HEAD, PROJECT LEADER		Approved by: EDGARDO E. TULIN PRESIDENT, VSU		