



PURCHASE REQUEST

Dept./Office: **DMP**PR #: **GF-2021-07-00516**Date: **07-26-2021**Section/End-User: **Mary Joy H. Piamonte**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DMP-2021B**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Gestetner Toner for CS 2014	pieces	2	2,500.00		5,000.00
2	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
5	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						12,000.00

Purpose: For office Use

Checked by: MICHAEL ANTHONY JAY B. REGIS		Funds Available: MYRNA S. PANCITO	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: MARY JOY H. PIAMONTE END USER	Noted by: EUSEBIO R. LINA JR. UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU