



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : 43-5-2046-2023-6-0-8

PR No.: GF-2023-08-01486

Date: 08-09-2023

Dept./Office: DSS

Category: Office Furniture
& Fixture

Section/End-User: Emelita S. Pausanos

Project Title/Code: DSS-2023

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Senior Executive High back chair	pc	1	6,500.00		6,500.00

Specification:

?double-layer cushion with leatherette armrest,
?with back-rest reclining adjustment and knee tilt mechanism

	TOTAL					6,500.00
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Purpose: office use

Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture	Funds Available: GERALDINE M. FLORES HEAD, BUDGET OFFICE
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Signature: Printed Name: EMELITA S. PAUSANOS Designation: END USER	Requested by: EMELITA S. PAUSANOS END USER	Noted by: SUZETTE B. LINA UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU
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