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PR-2024-0506-194793



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-041224-0062**Dept./Office: **ODR**PR No.: **GF-2024-05-01088**Date: **05-06-2024**Section/End-User: **Jhann Mae S. Marquez**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **RPO.A.III.C-IHRTK2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Disposable paper cups, approx 8 oz cap., 50 pcs. per pack	packs	10	120.00	IVY C. EMNACE	1,200.00
Specification: Disposable paper cups, approx. 8 oz. cap., 50 pcs. per pack						
2	Wooden coffee stirrer, approx. 110-140mm, 500 pcs per pack	packs	2	285.00	IVY C. EMNACE	570.00
TOTAL						1,770.00

Purpose: Token for Evaluators and Supplies for the Upcoming In-House Review this May or June 2024 (1 Week R&D Review)

Checked by:


SHALOM GRACE C. SUGANO

Funds Available:


ALICIA M. FLORES

TWG - Office Supplies

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JHANN MAE S. MARQUEZ	IVY C. EMNACE	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU