

SCAN HERE



PR-2024-0502-193768



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 246-1-1551-2024-0-0-22

PR No.: STF-2024-05-01076

Date: 05-06-2024

Dept./Office: DSO

Category: Food & Food  
 Ingredients

Section/End-User: Junard C. Gucela

Funding Source: Special Trust Fund

Project Title/Code: SSGAO-24(Honors and Awards)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals (Breakfast) Buffet Style	packs	2	200.00		400.00
<b>Specification:</b>  MENU (3) <ul style="list-style-type: none"> <li>• EGG</li> <li>• BACON</li> <li>• DANGGIT</li> <li>• HOTDOG</li> <li>• BANANA</li> <li>• COFEE/MILK/MILO/JUICE</li> <li>• MINERAL BOTTLED WATER</li> </ul> With venue inside the campus (Tables and Chairs)						
2	Packed Meals (Dinner) Menu#1	packs	2	200.00		400.00
<b>Specification:</b>  MENU (1) <ul style="list-style-type: none"> <li>• CEASAR SALAD</li> <li>• CHICKEN LOLLIPOP</li> <li>• RICE</li> <li>• FRUITS</li> <li>• SOFTDRINKS or MINERAL BOTTLED WATER</li> </ul>						
3	Packed Meals (Lunch) Menu#1	pack	102	200.00		20,400.00

**Specification:****MENU (1)**

- CEASAR SALAD
- CHICKEN LOLLIPOP
- RICE
- FRUITS
- either soft-drinks, water dispenser or flowing coffee

4	<b>Snacks AM</b>	set	1445	80.00	115,600.00
---	------------------	-----	------	-------	------------

**Specification:**

- Meat Bread
- Softdrinks

**TOTAL****136,800.00**

Purpose: for Honors and Awards Convocation

Checked by:

*5/6/24*  
**LYNETTE C. CIMA FRANCA**

Funds Available:

**ALICIA M. FLORES**

TWG - Food &amp; Food Ingredients

HEAD, BUDGET OFFICE

Signature:

Printed Name:

**JUNARD C. GUCELA**

Designation:

Prepared by:

Noted by:

**CHONA A. BRIT**

UNIT HEAD, PROJECT LEADER

Approved by:

**PROSE IVY G. YEPES**

PRESIDENT, VSU